



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

UTILITY CRAFTSWORKER
OPEN/SPOT CONTINUOUS FOR
BUTTE, CONTRA COSTA, MERCED, KERN, LOS ANGELES, RIVERSIDE,
SAN BERNARDINO, SUTTER/YOLO COUNTIES

This bulletin, issued January 27, 2014, supersedes any previous bulletin.

CONTINUOUS TESTING	Revised application forms (STD 678 Rev. 6/2010) may be postmarked or submitted in person, on a continuous basis. FAXED APPLICATIONS WILL NOT BE ACCEPTED.													
	CUT-OFF DATES for receipt of applications is January 31 and July 31 of each year. Applications postmarked or personally delivered after the cut-off dates will be held for the next administration													
WHO SHOULD APPLY	This is an Open Spot examination. Candidates who meet the Minimum Qualifications, as stated below, may apply for this examination.													
HOW TO APPLY	You must submit the Examination Application (STD 678 Rev. 6/2010) by the Cut-off date of January 31 or July 31 . <u>Submit the completed Examination Application by mail or in person.</u> <table><tr><td><u>MAILING ADDRESS:</u></td><td>OR</td><td><u>SUBMIT IN PERSON:</u></td></tr><tr><td>Department of Water Resources</td><td></td><td>Department of Water Resources</td></tr><tr><td>P.O. Box 942836</td><td></td><td>1416 9th Street, Room 320</td></tr><tr><td>Sacramento, CA 94236-0001</td><td></td><td>Sacramento, CA 95814</td></tr></table>		<u>MAILING ADDRESS:</u>	OR	<u>SUBMIT IN PERSON:</u>	Department of Water Resources		Department of Water Resources	P.O. Box 942836		1416 9 th Street, Room 320	Sacramento, CA 94236-0001		Sacramento, CA 95814
<u>MAILING ADDRESS:</u>	OR	<u>SUBMIT IN PERSON:</u>												
Department of Water Resources		Department of Water Resources												
P.O. Box 942836		1416 9 th Street, Room 320												
Sacramento, CA 94236-0001		Sacramento, CA 95814												
	DO NOT SEND APPLICATIONS TO CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR) OR DEPARTMENT OF WATER RESOURCES' (DWR) FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm , local office of the Employment Development Department and (CalHR) at: www.jobs.ca.gov and click "My Profile".													
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.													
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Examination Application". You will be contacted to make specific arrangements.													
SALARY RANGE	\$5126 - 5893													
ELIGIBLE LIST INFORMATION	A Separate open eligible list will be established for Butte, Contra Costa, Merced, Kern, Los Angeles, Riverside, San Bernardino, and Sutter/Yolo counties for the Department of Water Resources. Names of successful competitors will be merged onto the list in order of final scores, regardless of date. Eligibility may be established in one location only. Eligibility expires after 12 months.													
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	NOTE: All applicants must meet the minimum qualifications for this examination by the cut-off date. Successful completion of a recognized utility craft apprenticeship. (Apprentices who are within six months of completion of their apprenticeship may be admitted to the examination, but they must present evidence of successful completion of their apprenticeship before they may be appointed.) Or II Four years of varied construction or maintenance experience in any combination of functions such as maintenance carpentry, pipe fitting, painting, welding, plumbing, concrete, or electrical work, and which must have included one year of experience operating medium or heavy maintenance or construction equipment.													
SPECIAL LICENSE REQUIREMENT	Possession of a valid permanent Class C California driver's license. (A Class C is defined as a standard California driver's license.) In addition, a valid unrestricted California Class A driver's license and appropriate special endorsements and certificates that are required to fully comply with vehicular regulations must be obtained. Employees must meet these requirements within 90 calendar days of appointment.													
SPECIAL PERSONAL CHARACTERISTIC	Willingness to work irregular hours in times of emergency.													
ADDITIONAL DESIRABLE QUALIFICATION	Possession of a valid California Department of Agriculture Qualified Applicators Certificate.													
POSITION DESCRIPTION	A Utility Craftsworker, Water Resources, under supervision, performs civil maintenance work; operates, services and makes minor adjustments to medium and heavy construction and maintenance equipment such as trucks, backhoes, loaders, cranes, graders, bulldozers, draglines, and scrapers; performs maintenance, carpentry, electrical, welding, painting, and concrete work; applies pesticides and herbicides for weed and rodent control; may be involved in flood fighting activities as needed; directs and assists in training apprentices and unskilled helpers and may, on occasion, act as leadperson on a project or shift basis over a small crew; may use underwater diving equipment in connection with underwater inspection and repair of structure and facilities. Inability to obtain a valid California Class A driver's license and special endorsements and certificates within 90 days after appointment is sufficient cause for separation from employment. Positions exist in the counties listed above with the Department of Water Resources.													

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

EXAMINATION INFORMATION	<p>Testing is considered continuous as applications will be accepted at any time. Examination dates can be set at any time and the eligible lists are merged by the Department of Water Resources.</p> <p>Competitors may only test once during a 12-month period. This includes all locations.</p> <p>This examination will consist of Written Test – Weighted Pass/Fail and a Qualification Appraisal Interview – Weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in each phase of the examination, as well as, a minimum overall rating of 70%.</p>
SCOPE OF EXAMINATION	<p>Written Test – Weighted Pass/Fail</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none">General maintenance and construction.Equipment operation and maintenance. <p>Qualifications Appraisal Interview – Weighted 100%</p> <p>In addition to evaluating the competitors’ relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor’s:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none">Operation and maintenance of medium and heavy maintenance and construction equipment.Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.Levee repair.Pesticide application.Safe working practices and departmental rules and regulations.Federal, State, and local agency regulations applicable to use of pesticides, control burning, transportation of heavy equipment, and hazardous materials.State and Federal environmental regulations. <p>B. Ability to:</p> <ol style="list-style-type: none">Apply required knowledge.Perform varied skilled work relating to flood control and repair of project facilities.Follow instructions, both oral and written.Read and work from plans, drawings, and specifications.Use of computers.Assist in training of apprentice level employees.Keep work records and make reports.Maintain good relationships with co-workers, other agencies and the public.Ability and agility at a level required for successful job performance.
WRITTEN TEST WAIVER	<p>It is anticipated that a passing score, once achieved on the Utility Craftworker, Water Resources written test, will be good for 24 months (or longer if considered to be in the best interest of State Service). Please retain your notice of test results. Success in this test will permit competition in future examinations for this class during this period without retaking the test. However, a new application and interview are required for each future list.</p>
VETERANS PREFERENCE	<p><u>Assembly Bill 372</u>, signed into law by Governor Brown on August 12, 2013, changes the way the Veterans Preference process is administered by the State of California. Veterans Preference will be awarded as follows, starting on January 1, 2014: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans Preference. 2) An entrance exam is defined, under law, as any open competitive examination. 3) Veterans Preference is not granted once a person achieves permanent civil service status.</p>

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838, three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources’ (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, California Human Resources (CalHR),and the CalHR website at: www.jobs.ca.gov, and click “My Profile”.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate’s notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartment promotional, 4) service wide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

How to apply for Veterans Preference: The California Department of Human Resources (CalHR) has information on how to apply for Veterans Preference on their website at www.jobs.ca.gov and on the Application for Veterans Preference form (CalHR 1093). Additional information is also available at the Department of Veterans Affairs website at www.cdva.ca.gov.

Devices for Communications Impairment

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

For information regarding this examination, please contact Rochelle Johnson at (916) 653-6330.